

**EMERALD COAST FAMILY PHYSICIANS  
4785 N. 9<sup>TH</sup> AVE  
PENSACOLA, FL 32503**

**PATIENT INFORMATION:**

Date: \_\_\_\_\_

LAST NAME: \_\_\_\_\_ FIRST \_\_\_\_\_ MI \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

HOME #: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PERFERRED METHOD OF CONTACT \_\_\_\_\_

SS # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB: \_\_\_\_\_ Sex:  Female  Male

PATIENT'S EMPLOYER: \_\_\_\_\_ WORK PHONE \_\_\_\_\_

PHARMACY NAME: \_\_\_\_\_ CITY: \_\_\_\_\_ PHONE: \_\_\_\_\_

**SPOUSE INFORMATION:**

NAME OF SPOUSE: \_\_\_\_\_ DOB: \_\_\_\_\_

SPOUSE'S EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

**IN CASE OF EMERGENCY WHOM WOULD YOU LIKE FOR US TO CONTACT?**

NAME: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

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FROM TIME TO TIME, OUR DOCTORS OR STAFF MAY NEED TO REACH A PATIENT (OR THE PARENT'S OR GUARDIAN'S OF A PATIENT) DIRECTLY CONCERNING AN APPOINTMENT, TEST RESULTS, OR MEDICAL INFORMATION. IT IS AT THE PATIENT'S (OR PARENT'S OR GUARDIAN'S) DISCRETION WHEN AND WITH WHOM WE SHARE THIS INFORAMTION. THIS IS DUE TO HIPPA (HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996). I CONSENT FOR THIS PRACTICE TO USE OR DISCLOSE INFORMATION ABOUT THE PATIENT FOR THE PURPOSES OF TREATMENT, PAYMENT AND HEALTH CARE OPERATIONS TO WHOMEVER I HAVE LISTED BELOW:

MYSELF ONLY       MY ANSWERING MACHINE       THOSE LISTED BELOW

1. NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

2. NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

3. NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

PATIENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

STAFF MEMBER INT: \_\_\_\_\_

**FINANCIAL AGREEMENT**

**Please remember that insurance is considered a method of reimbursing the patient for fees to the doctor and is NOT A SUBSTITUTE FOR PAYMENT. Some companies pay fixed allowances for certain procedures, and others pay a percentage of the charge. It is your responsibility to pay any deductible amount, co-insurance, or any other balance not paid by your insurance.**

**IN ORDER TO CONTROL YOUR OUTSTANDING BALANCE, IT IS OUR POLICY TO COLLECT CO-PAYS, CO-INSURANCE AND DEDUCTIBLE AT THE TIME OF SERVICE**

**INSURANCE INFORMATION:**

**PRIMARY INSURANCE INFORMATION (provide your insurance card to the front desk at check-in)**

Name of Insured: \_\_\_\_\_ Patient Relationship to Insured \_\_\_\_\_

Insured Employer Name: \_\_\_\_\_

Insurance Company/Phone Number: \_\_\_\_\_ ( ) \_\_\_\_\_

Subscriber ID (Policy Number): \_\_\_\_\_ Group ID: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_  Female  Male

Insured Date of Birth: \_\_\_\_\_ Insured's Social Security Number: \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_

**SECONDARY INSURANCE INFORMATION (provide your insurance card to the front desk at check-in)**

Name of Insured: \_\_\_\_\_ Patient Relationship to Insured \_\_\_\_\_

Insured Employer Name: \_\_\_\_\_

Insurance Company/Phone Number: \_\_\_\_\_ ( ) \_\_\_\_\_

Subscriber ID (Policy Number): \_\_\_\_\_ Group ID: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_  Female  Male

Insured Date of Birth: \_\_\_\_\_ Insured's Social Security Number \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_

***I agree that the information supplied on this form is accurate and up-to-date to the best of my knowledge. I authorize the release of any information necessary to determine liability for payment and to obtain reimbursement on any claim.***

\_\_\_\_\_  
**PATIENT'S/GUARDIAN'S SIGNATURE**

\_\_\_\_\_  
**DATE**

STAFF MEMBER INT: \_\_\_\_\_